ABC consultancy

Women’s Business Centre

XX Street

City

Date: DD/MM/YYYY

INVOICE: Ref number

|  |  |  |
| --- | --- | --- |
| Date | 10 days at £XX |  |
|  | Marketing consultancy, PR and communications |  |
|  | TOTAL Invoice | £XX |

Please pay to:

Sort Code: XX-XX-XX

Account: XXXXXXXX

Payment terms strictly 7 days